

Terms and Conditions:

1. Registration

- a) All registrations shall be made using the proper registration form.
- b) All fields of the registration forms must be completed with desired programmes and preferred days/time of the training session clearly indicated. Participants are encouraged to opt at least one training session on weekdays.
- c) Advance payment of the programme fees shall be made through cheque payable to “Ronald Susilo Sports Enterprise” together with the completed registration form.

2. Confirmation of Registration

- a) Official receipt shall be issued at the first training session.
- b) Successful registration shall be confirmed through email or phone.
- c) Once registration is confirmed, there shall be no refund of programme fees.

3. Training Sessions

- a) To ensure no overcrowding, all participants must fix the regular training sessions per week.
- b) Request for changes in days/time of training may only be done at programme renewal subject to availability of places in the selected training sessions.
eg. Participant wishes to change the days after completion of initial programme may submit his request to the coach together with application for renewal of programme.
- c) If a participant cannot attend a training session, he can re-schedule the session subject to the following conditions:
 - i. A participant is only allowed to re-schedule a maximum of 2 training sessions, provided 24 hour's notice is given. Last minute re-scheduling shall only be allowed for medical reasons and the participant must produce a valid medical certificate.
 - ii. Any re-scheduled session by the participant must be within the same month or by the 1st week of the following month for training sessions in the last week of the month.

eg. If a participant cannot attend any training session on 1st week of Apr to 3rd week of Apr, he must find a training timeslot in the month of Apr for the re-scheduled training sessions. If a participant cannot attend any training sessions on the last week of Apr, he must complete the re-scheduled sessions by the 1st week of May.

iii. Re-scheduled training sessions are subject to availability of places.

4. Programme Renewal

a) Application for renewal of programme shall be made by informing the coach at least one week before the completion of initial programme.